

# Corporate Office

Since 1979

*"Your Office Without Overhead"*

**120 East Oakland Park Boulevard – Suite #105**

**Fort Lauderdale, Florida 33334-1106**

(954) 561-5792

[randy@officewithoutoverhead.com](mailto:randy@officewithoutoverhead.com)

(954) 565-8052

## RATES

### MAIL SERVICE

Per Month

**3 MONTHS**

\$ 100.00

**6 MONTHS**

\$180.00

**12 MONTHS**

\$300.00

*50% OF ABOVE RATE FOR EACH ADDITIONAL ASSOCIATE*

Remailing (includes bundling, shipping envelope & addressing) Postage extra \$ 2.00  
(3 pounds or more) \$ 3.00

Mail & Telephone Service \$ 50.00

Private Telephone Line (answered in your Company name) \$ 70.00

Telephone Jack (in addition to above rates) \$ 5.00

Above rates payable in advance. 50% of above rate for each additional Associate.

Associates not paying the 50% will have all mail RETURNED TO SENDER.

### SECRETARIAL SERVICES:

Single Space Typing \$ 7.00 per page

Double Space Typing \$ 4.50 per page

Student Term Papers (double space) \$ 3.00 per page

Resumes (1st Page) \$ 20.00

" (each additional) \$ 10.00

Legal Typing (single space) \$ 12.00 per page

Legal Typing (double space) \$ 8.00 per page

Contacts/Applications/Leases (fill-ins) \$ 20.00 minimum

Photocopies .154 per copy

Notary Public \$ 5.00 per seal

Facsimile (transmitting and/or receiving) \$ .50 per page

Conference Room/Private Office Call to Reserve

Postage Stamps + 20% mark-up

Mailing Envelopes .504 each

Rates current as of 9/1/2008. Subject to change without notice.